

BYLAWS OF THE JOHNSON COUNTY REPUBLICAN PARTY

ADOPTED AT THE

JOHNSON COUNTY REPUBLICAN PARTY CONVENTION

BUFFALO, WYOMING

MARCH 8, 2014

BYLAWS OF THE JOHNSON COUNTY REPUBLICAN PARTY

TABLE OF CONTENTS

Article I: The Republican Party	3
1. Membership	3
2. Governance	3
Article II: Procedure and Definition	3
Article III: County Central Committee	4
1. Membership	4
2. Meetings	4
3. Powers	5
4. Quorum	5
5. County Party Vacancies	5
6. Officers and Terms of Office	6

7. Duties of Officers	6
8. County Committees	7
9. Voting	7
10. Conduct of County Central Committee Meetings	8
11. Proxy Votes	8
Article IV: County Convention	8
1. Membership	8
2. Precinct Caucus	9
3. Apportionment of Precinct Delegates to County Convention	9
4. Conduct of Precinct Caucuses	9
5. Meeting	10
6. Notice of Meeting	10
7. Powers	10
8. Conduct of County Convention	11
9. Committees	11
10. Order of Business	11
11. Roll Call Votes	12
Article V: Ratification and Amendments	13
1. Ratification	13
2. Amendments	13
Article VI: Severability	13

ARTICLE I

THE JOHNSON COUNTY REPUBLICAN PARTY

1. MEMBERSHIP

The Johnson County Republican Party shall be composed of all registered Republicans in Johnson County, Wyoming.

2. GOVERNANCE

The Central Committee of the Johnson County Republican Party shall be the governing body of the party. In between meetings of the County Central Committee, the County Executive Committee shall be the governing body.

ARTICLE II
PROCEDURES AND DEFINITIONS

1. All meetings and conventions shall be governed by Roberts Rules of Order.
2. The use of the masculine shall be deemed to include the feminine gender.
3. At least two (2) tellers shall be appointed by the Chairman of a meeting or convention for all forms of voting requiring a count of individual votes.
4. Wherever the term “casting lots” appears in these bylaws, it means the flipping of a coin or the drawing of names to determine the outcome of a vote.
5. The unit rule method of voting is defined as:
 - a. Permitting a delegate to vote on an issue on behalf of another delegate; or,
 - b. Binding a delegate to vote in any particular manner; or,
 - c. Any device which would cast a vote to the delegation as a block rather than pursuant to the wishes of the individual delegates.
6. The term “proxy” as used in these bylaws shall require a written document, bearing the signature of the qualified voter, specifying the identity of the authorized substitute voter and the specific meeting at which the substitution is authorized. A proxy shall be delivered in the original or by facsimile to the presiding officer prior to the authorized substitute casting any vote.

ARTICLE III
COUNTY CENTRAL COMMITTEE

1. MEMBERSHIP

- a. The County Central Committee shall consist of the properly elected or appointed Republican Precinct Committeemen and Committeewomen who shall hold office for a term of two (2) years or until their successors have been properly elected or appointed. Each precinct shall elect one (1) Committeeman and one (1) Committeewoman for each two hundred fifty (250) votes or major fraction

thereof cast for the Republican candidate for United States Representative in the last general election, but provided no precinct shall be entitled to less than one (1) Precinct Committeewoman and one (1) Precinct Committeeman.

- b. Precinct Committeemen and Committeewomen shall be electors registered in the Republican Party and shall reside in the precinct.
- c. If a precinct boundary line is changed for any reason, the Johnson County Commissioners shall determine the number of Precinct Committeemen and Committeewomen to which the affected precinct is entitled.
- d. All County Central Committee members in office on the date that the notice of a meeting of the County Central Committee is published shall be allowed to vote at the meeting.

2. MEETINGS

The County Central Committee shall meet as follows:

- a. Within thirty (30) days after the County Party Chairman has received notice from the County Clerk that all of the County Central Committee members have been certified elected, for the purpose of organization. The meeting shall be held at the time and place determined by the County Party Chairman.
- b. During the month of March of each odd numbered year at the county seat in Buffalo. The County Chairman shall deposit notice of the March meeting of each odd numbered year in the office of the County Clerk not less than ten (10) days before the meeting. The County Chairman shall publish notice of the March County Central Committee meeting in a newspaper of county general circulation not less than ten (10) days prior to the meeting.
- c. At such other times and places as may be determined by the County Chairman or the County Executive Committee.
- d. The County Chairman shall publish a notice of all other meetings of the County Central Committee in a newspaper of county general circulation not less than two (2) days prior to a meeting.
- e. Meetings of the County Central Committee may be called by the County Chairman or upon written request of twenty five percent (25%) of the County Central Committee members.

3. POWERS

The County Central Committee shall exercise those powers conferred upon it by law, and these County Bylaws. The County Central Committee is empowered to determine policy, to make rules, to settle disputes, and to perform all functions necessary to promote the Mission of the Johnson County Republican Party and to further the interests of the Wyoming Republican Party.

4. QUORUM

Those members of the County Central Committee attending either in person or by proxy, a properly called meeting of the County Central Committee shall constitute a quorum and be entitled to vote on the issues before the meeting.

5. PARTY VACANCIES

- a. A vacancy in the County Central Committee or among its officers shall occur in the case of death, resignation, removal of residence from the precinct or the county, inability to act, as determined by the County Central Committee, or failure to elect at a regularly scheduled election.
- b. A vacancy in the office of Precinct Committeeman or Precinct Committeewoman shall be filled by appointment of a registered Republican resident in the precinct in which the vacancy exists. This appointment is made by the County Executive Committee. The replacement shall serve until the next regular election for Precinct Committeeman or Precinct Committeewoman and shall be entitled to vote on all issues coming before the County Central Committee. The County Chairman shall submit the name of the new Precinct Person to the state party and the County Clerk within 15 days of the appointment.
- c. Unless otherwise provided by these County Bylaws, the Vice Chairman shall become the County Chairman in the event of a vacancy in the office of County Chairman.
- d. Unless otherwise provided by these County Bylaws, the County Executive Committee shall appoint a successor to fill a vacancy in the office of Vice Chairman.

- e. Unless otherwise provided by these County Bylaws, the County Chairman shall appoint successors to fill vacancies in the office of County Secretary or County Treasurer.
- f. A vacancy in the office of State Committeeman or State Committeewoman shall be filled by election by the County Central Committee within thirty (30) days of the vacancy.

6. OFFICERS AND TERMS OF OFFICE

- a. The County Chairman, the Vice Chairman and the State Committeeman and State Committeewoman shall be elected by the County Central Committee at its March meeting in the odd numbered years to serve for a term of two (2) years. The County Party shall immediately notify the State Chairman in writing of the names and addresses of the persons elected to the offices of County Chairman, State Committeeman and State Committeewoman.
- b. The County Secretary, County Treasurer and other Central Committee chairmanships and positions created by the County Central Committee shall be appointed. The appointments of the County Secretary and County Treasurer shall take place within thirty (30) days after the election of the County Chairman.
- c. None of the foregoing officers, committee chairman or committee members need be members of the County Central Committee, but each must be registered in the Republican Party and a resident of Johnson County.

7. DUTIES OF OFFICERS

- a. County Chairman. In addition to the duties with which he is charged by statute, the County Chairman shall be the chief executive office of the County Party and shall preside over all meetings of the County Executive Committee, the County Convention, and the County Central Committee. He shall carry out, or delegate, policies established by the County Central Committee and the County Executive Committee and have all general powers of administration customarily vested in the office of Chairman.
- b. County Vice Chairman. The County Vice Chairman shall assist the County Chairman in the duties of his office. He shall perform other duties as assigned to him by the County Chairman. He shall perform the duties and exercise the powers of the County Chairman during the County Chairman's absence or disability.

- c. County Secretary. The County Secretary shall keep the minutes of all meetings of the County Central Committee, the County Convention and the County Executive Committee and shall serve on the County Convention Credentials Committee.
- d. County Treasurer. The County Treasurer shall be responsible for money received and disbursed by the County Party. He shall report to the County Executive Committee monthly or upon request and to the County Central Committee not less than annually.

8. COUNTY COMMITTEES

- a. The County Central Committee may select a County Executive Committee and other committees and sub-committees as it from time to time may determine as proper, and it may delegate any of its powers to such a committee or subcommittee.
- b. The County Executive Committee shall consist of the elected and appointed officers of the Central All elected and appointed officers of the Central Committee shall be voting members. The County Executive Committee may also include up to eight (8) At-Large Members appointed by the County Executive Committee. At-Large Members shall be non-voting members. County Executive Committee Members may attend meetings by telephone or video conferencing. County Executive Committee Members cannot, however, participate by e-mail.
- c. The County Executive Committee shall have, but not be limited to, the following powers:
 - i. To fill vacancies of the office of Precinct Committeeman and Precinct Committeewoman and delegates or alternates to the Republican National Convention, unless otherwise provided by these Bylaws.
 - ii. To ratify emergency actions taken by the County Chairman.
 - iii. To further the interests of the Wyoming Republican Party.

9. VOTING

- a. Only properly elected, selected or appointed Precinct Committeemen and Precinct Committeewomen shall be entitled to vote at County Central Committee meetings.

- b. In the event the County Chairman is also a Precinct Committeeman or Precinct Committeewoman, he shall be entitled to vote his vote as a Precinct Committeeman or Precinct Committeewoman.

10. CONDUCT OF CENTRAL COMMITTEE MEETING

- a. Presiding Officer. The County Chairman, or his qualified designee, shall preside over all meetings of the Central Committee.
- b. Voting by County Chairman. If two (2) consecutive votes on a question occur, the County Chairman shall, at his discretion, exercise his right to vote as Chairman as provided by Roberts Rules of Order to break the tie or to decide the vote by casting lots.

11. PROXY VOTES

Vote by proxy may be allowed at a meeting of the County Central Committee. A person holding a proxy for an absent Precinct Committeeman or Precinct Committeewoman must be a resident of the same precinct as the member he represents and be a registered Republican. No person shall be allowed to vote more than two (2) proxies.

ARTICLE IV COUNTY CONVENTION

1. MEMBERSHIP

- a. Delegates to the County Convention shall be the members of the County Central Committee and those chosen by the caucuses of the several precincts within Johnson County. All County Convention Delegates and Alternates shall be at the time of the call for the Convention be residents of the precinct they represent and registered Republicans.
- b. If the prescribed number of Delegates is not duly elected by Precinct Caucuses in certain precinct(s), the County Chairman with approval of the majority of the County Executive Committee is authorized to appoint the prescribed number of Delegates from the precinct(s) to the County Convention.
- c. Each Precinct Caucus may also choose alternate Delegates equal in number to its allotted delegates and shall designate the priority in which the Alternates shall replace absent Delegates.

- d. If Precinct Committeeman and Precinct Committeewomen vacancies exist at the time of the Caucus, the Caucus may elect Delegates equal in number to the vacancies.

2. PRECINCT CAUCUS

- a. Precinct Caucuses shall be held not more than twenty five (25) days nor less than ten (10) days prior to the County Convention or as provided by these County Bylaws.
- b. The County Chairman shall issue the call for the Precinct Caucuses by publishing a notice of the number of Delegates to be selected from each precinct, the date, time and place for each caucus in a newspaper(s) of general circulation in Johnson County not less than ten (10) days prior to the Precinct Caucuses.
- c. Several Precinct Caucuses may be held in a single location. In any year that it is practicable, the County Party shall hold an All-Precinct Caucus at a central location in Johnson County.
- d. All Republicans who have registered within the precinct at the dates of the call of the Caucus shall be entitled to participate and vote at the Precinct Caucus.
- e. Proof of such residence and registration shall be either by the most recent County Clerk's voting list or by the signing of a sworn statement presented to the Caucus Chairman.

3. APPORTIONMENT OF PRECINCT DELEGATES TO THE COUNTY CONVENTION

- a. These County Bylaws may designate the total number of Delegates to be elected to the County Convention. If they do not designate the total number of Delegates to be elected to the County Convention, the County Executive Committee is authorized to designate that number.
- b. The Delegates to which each precinct shall be entitled at the County Convention shall be determined, as nearly as possible, in proportion to the total votes cast in each precinct for the Republican candidate for the office of U. S. House of Representatives at the preceding general election.
- c. Each precinct shall be entitled to at least two (2) Delegates.

4. CONDUCT OF PRECINCT CAUCUSES

- a. Either a Precinct Committeeman or Precinct Committeewoman in attendance at the Precinct Caucus shall be elected Caucus Chairman. In the event of an All-Precinct Caucus, the County Chairman or his designee shall preside.
- b. In the event there is neither a Precinct Committeeman nor a Precinct Committeewoman in attendance, those assembled and qualified to vote shall elect from among them a person to serve a Caucus Chairman.
- c. The Chairman shall take nominations of qualified Republicans residing within the precinct to be Delegates or Alternates to the County Convention and shall call for any National Resolutions, State Platform planks or County or State Bylaw changes to come before the caucus.
- d. The election of Delegates and Alternates shall be by secret ballot, if desired by anyone in attendance at the Precinct Caucus.
- e. The Caucus Chairman shall, within the next five (5) days, certify in writing to the County Chairman the names of those elected Delegates and Alternates to the County Convention from that precinct, and all Resolution, Platform planks and County or State Bylaws changes proposed by the Precinct Caucus.

5. MEETING

The State Central Committee shall determine the date(s) of the County Convention consistent with state statutes.

6. NOTICE OF MEETING

Notice of the County Convention shall be published in a newspaper of general circulation, no later than fifteen (15) days prior to the County Convention.

7. POWERS

The Delegates to the County Convention shall have, but not be limited to, the following powers:

- a. To adopt or amend the County Bylaws of the County Party;
- b. To elect the Delegate and/or Alternate to the Republican National Convention;

- c. To adopt National Resolutions and State Platform planks which shall be submitted to the State Convention;
- d. To propose changes to the State Party Bylaws, which shall be submitted to the State Convention.

8. CONDUCT OF COUNTY CONVENTION

- a. **Presiding Officer.** The County Chairman properly elected at the prior March meeting of the County Central Committee, or his successor, shall serve as Chairman of the County Convention. In the event the County Chairman cannot preside, one of his County Vice Chairmen shall be the Presiding Officer. If two (2) consecutive tie votes on a question occur, the Convention Chairman, at his discretion, shall either vote to break the tie or decide the vote by casting lots, whether or not he is a Delegate to the County Convention.
- b. **Quorum.** Those Delegates attending a properly called County Convention shall constitute a quorum.
- c. **Proxy Votes.** Vote by proxy shall not be allowed at the County Convention.
- d. **Unit Rule.** The unit rule method of voting shall not be adopted by the County Convention.

9. COMMITTEES

A Credentials Committee shall act at the County Convention. A Bylaws Committee, Platform Committee, Resolutions Committee, Nominating Committee and other committees as provided by these Bylaws may act at the County Convention. The powers and duties of committees, if formed, shall be as follows:

- a. **Credentials.** The Credentials Committee shall consist of the County Secretary and other members appointed by the County Chairman. The committee shall be responsible for examining and certifying credentials of all Delegates and Alternates to the County Convention.

- b. Bylaws. The Bylaws Committee shall consist of members appointed by the County Chairman. The committee shall meet at least one (1) week prior to the County Convention or as provided by these Bylaws to draft and propose revisions to the County and/or State Bylaws to be presented at the County Convention. However, nothing shall preclude any Delegate from submitting additional County or State Bylaw revisions from the floor, in writing, at the County Convention.
- c. Platform. The Platform Committee (State Issues) shall consist of members appointed by the County Chairman. The Committee shall meet at least one (1) week prior to the County Convention or as provided by these Bylaws, to draft platform proposals pertaining to State issues to be presented to the County Convention. However, nothing shall preclude any Delegate from submitting additional platform proposals from the floor, in writing, at the County Convention.
- d. Resolutions. The Resolutions Committee (National Issues) shall consist of members appointed by the County Chairman. The Committee shall meet at least one (1) week prior to the County Convention or as provided by these Bylaws, to draft resolution proposals pertaining to National issues to be presented to the County Convention. However, nothing shall preclude any Delegate from submitting additional resolutions from the floor, in writing, at the County Convention.
- e. Nominating. The Nominating Committee shall consist of members appointed by the County Chairman. The Committee shall meet at least one (1) week prior to the County Convention or as provided by these Bylaws, to prepare a slate of nominations for Delegates and Alternates to the State Convention to be presented to the County Convention. In any year in which the Republican National Convention will be called, the committee may, at its meeting prior to the County Convention, prepare a slate of nominations for Delegates and/or Alternates to the Republican National Convention (as designated by State Bylaws) to be presented to the County Convention. However, nothing shall preclude any Delegate from submitting additional qualified nominations from the floor at the County Convention.
- f. Platforms, Resolutions and Bylaws adopted at the County Convention shall be submitted to the Executive Director of the State Party no later than thirty (30) days prior to the State Convention. Failure to submit the adopted Platforms, Resolutions and Bylaws by this deadline may result in those not being considered by State Convention Committees.

10. ORDER OF BUSINESS

- a. The order of business at the County Convention shall be as follows:
 - i. Call to order by the County Chairman, or the presiding officer
 - ii. Report of the Credentials Committee
 - iii. Report of the Bylaws Committee
 - iv. Report of the Platform Committee
 - v. Report of the Resolutions Committee
 - vi. Report of the Nominating Committee
 - vii. Elections
 - viii. Other Business
 - ix. Adjournment
- b. The County Chairman, or the presiding officer, at his discretion, may change the order of business prior to convening the County Convention. After the County Convention is convened, the order of business may be changed by a majority vote of the Delegates.

11. ROLL CALL VOTES

- a. A roll call vote (“Yeas” and “Nays”) or a secret ballot upon any question presented at the County Convention may be ordered by the Chairman of the County Convention or can be compelled by a majority vote of the Delegates.
- b. A request for a roll call vote or a secret ballot vote must be sought before the question is first voted upon. The preceding in no way interferes with the right of a Delegate to request a standing vote on questions presented to the County Convention.

ARTICLE V RATIFICATION AND AMENDMENTS

1. RATIFICATION

These Bylaws, upon adoption by a majority vote of the Delegates elected to the County Convention, shall repeal and replace all Bylaws that preceded them

and shall be binding upon adjournment of the convention at which they are adopted.

2. AMENDMENTS

- a. These Bylaws may be repealed or amended only by a majority vote of the Delegates elected to the County Convention.
- b. Amendments to these Bylaws shall become effective upon adjournment of the County Convention at which the amendments were approved.
- c. All amendments shall be certified by the County Chairman and County Secretary and shall be filed with the County Clerk within thirty (30) days after adjournment of the County Convention.

ARTICLE VI
SEVERABILITY

These Bylaws are severable and, if any portions be declared void, all other portions shall remain binding and effective.

CERTIFICATION

We do hereby certify that we are respectively the Johnson County Republican Party Chairman and Johnson County Republican Party Secretary.

It is further certified that the foregoing is a true and correct copy of the Bylaws of the Johnson County Republican Party, adopted at a properly called Johnson County Republican Party Convention held in Buffalo, Wyoming on the 8th day of March, 2014.

COUNTY CHAIRMAN

COUNTY SECRETARY